

Creating Wireless Guest Account

Who can create wireless guest account?

Faculty and Staff members of NMP (with valid UNBC username and password) can create guest accounts for any visitors who are in need of accessing UNBC wireless network.

Why we need guest accounts?

There are many reasons why we need a guest account, one of those reasons is visitors or visiting professors or lecturers. Most of our visitors do not have a valid UNBC username and password. As a result they can not access our wireless network. With the guest account they can access the internet from a laptop or any handheld devices (such as pocket pc). However, this will not give anyone access to UNBC network resources.

What can a visitor do with a wireless guest account?

This gives the ability to the visitors to UNBC to access the internet, depending on their organizational requirements they can access their personal emails as well.

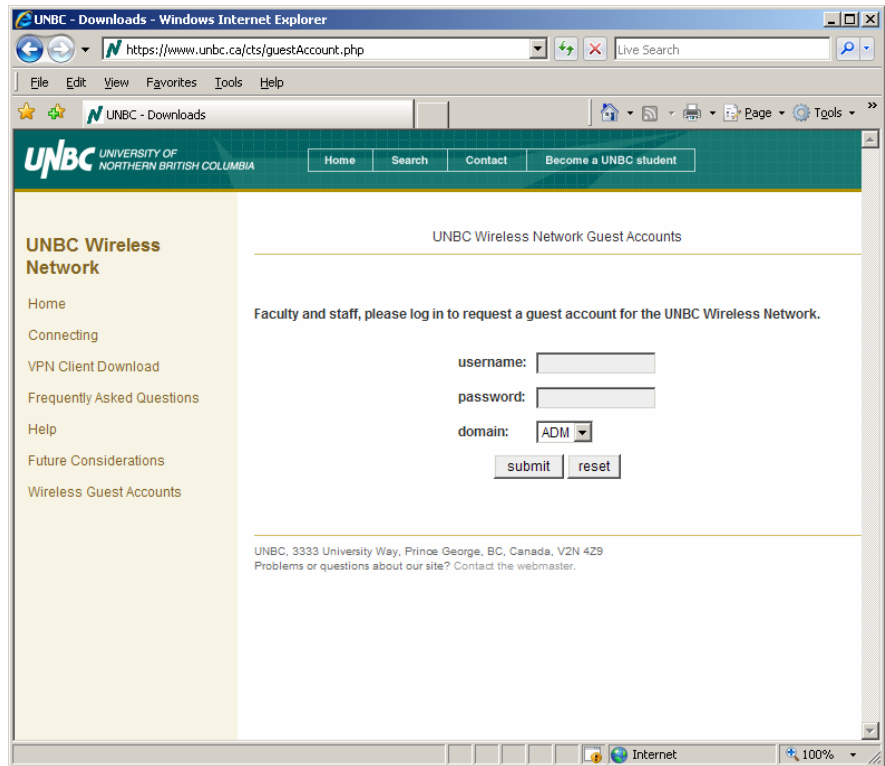
How do I create a guest account and what I require?

Please follow the following steps to create a wireless guest account and before you proceed here is a checklist of requirements:

1. Valid UNBC username and Password – for the user who is creating guest account
2. Valid email address of the visitor. You need a valid email account.

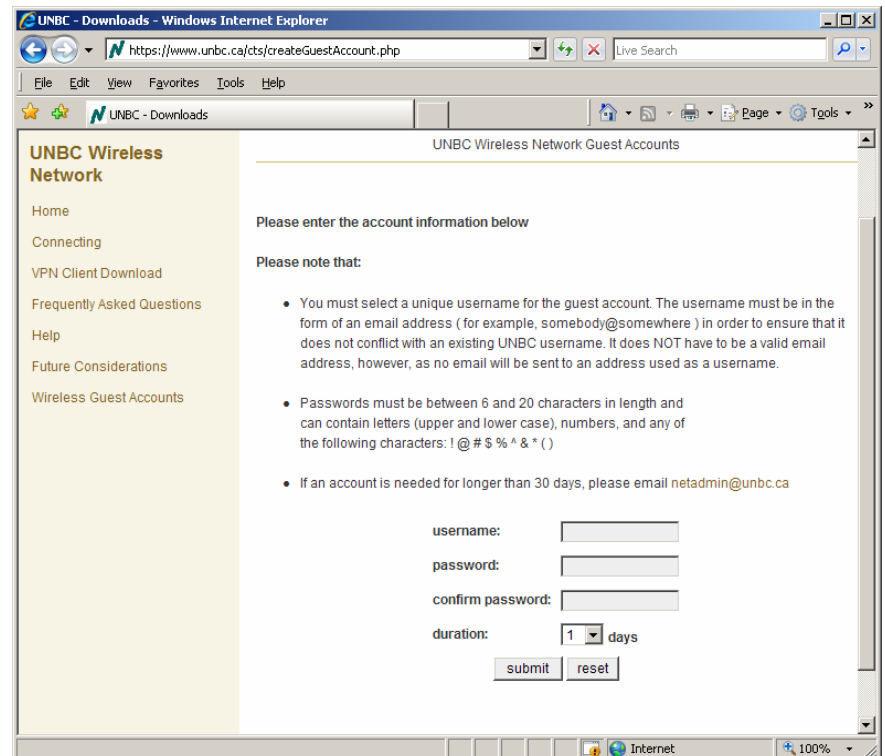
Note: you can do this from any computers from anywhere in the world with an internet connection. However this will not give you access to UNBC wireless network if you are off campus.

1. Open up a internet browser (Internet explorer or FireFox or any other browser available to you)
2. Now type: <https://www.unbc.ca/cts/guestAccount.php> at the address bar and press enter.
3. This will bring you to a page similar to the one on the right.

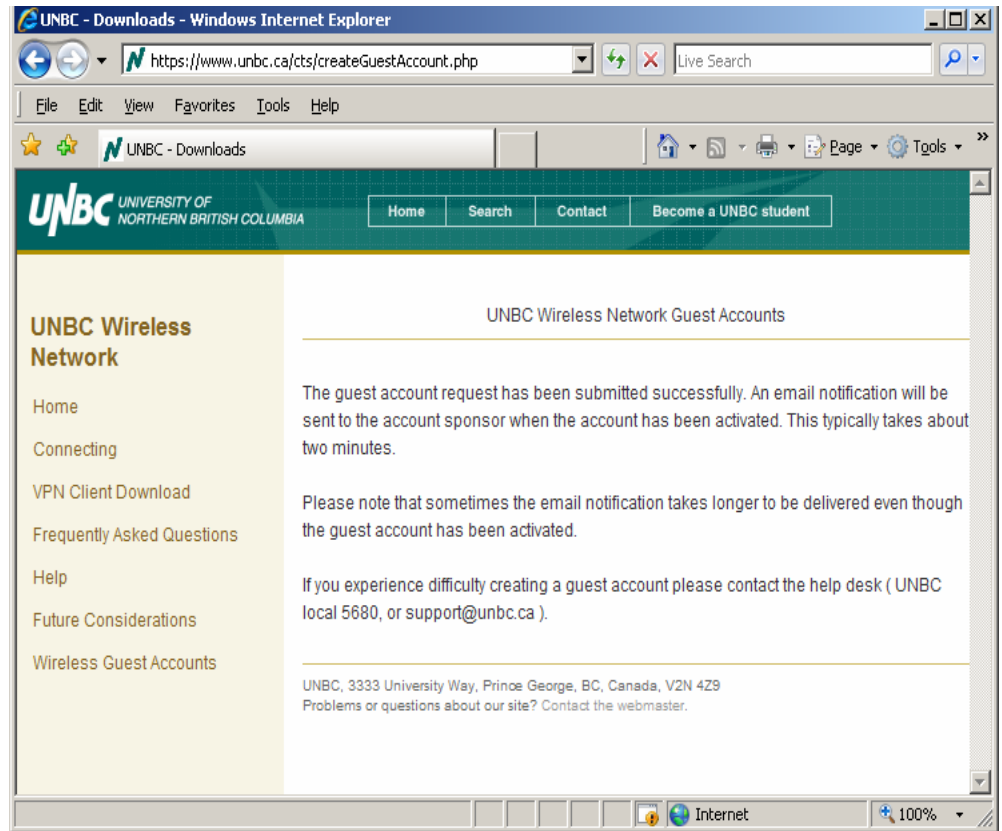


4. Username: *Enter your UNBC username.*
5. Password: *Enter your UNBC password.*
6. Domain: *MED (or if you are casual it should might be ADM).*
7. Now press enter or submit and you will now have access to account creation utility for wireless network of UNBC.

If you do not have a valid username and password it will give you an Authentication fail message.



8. Please read the instructions there carefully. On this page you will create the guest account.
9. Username: guest's valid email address.
10. Password: it is entirely up to you what you want the password to be.
11. Confirm password: reenter the password.
12. Duration: you can create an account anywhere from 1, 3, 7, 14 or 30 days. Select the one you want.
13. Now click Submit. You will see a account creation success message like the one on the right.



14. You will receive an email with the subject line, "Notice of new wireless network guest account." This is an automated email from the email address: guestauth@netauth.unbc.ca

This email will contain the guest account information along with the password and the duration. You can either print this email for your guest or just give them the username and the password.

Note: If you require a guest account longer than 30 days, please contact NMP IT Support person ahead of time. This account creation is facilitated through ITS of UNBC. As a result it may require some time for them to create an account longer than 30 days.

On account submission success page, it asks users to contact IT Support center at 5680 or support@unbc.ca. Please contact NMP IT Support person instead.

If you require any assistance or encounter any problem please do not hesitate to contact the via regular phone line at 250-960-5670, via cell at 250-552-2549 or via email at rahman@unbc.ca